

Application for a Construction Certificate

Information for the Applicant

- This form may be used to apply for a construction certificate (a “certificate”) to carry out building work or subdivision work.
- To minimise delay in receiving a decision about the application, please fill in all sections and ensure all relevant information and documents are provided
- Once completed, this application form should be submitted to a certifying authority for determination. Certifying authorities are either private registered certifiers, the local council, or the consent authority for the development (if the council is not the consent authority). Private registered certifiers may be either an individual or a company. View a list of private registered certifiers at <http://www.bpb.nsw.gov.au/engage-certifier/find-certifier>
- A construction certificate has no effect if it is issued after the building work or subdivision work to which it relates is physically commenced on the land to which the relevant development consent applies.

SECTION A. Details of the Applicant*

**An application for a construction certificate may only be made by a person who has the benefit of the development consent. An application may not be made by person who will carry out the building work or subdivision work unless that person owns the land on which the work is to be carried out.*

Contact Name _____

Daytime Telephone _____

Address _____

Email Address _____

SECTION B. Location and title details of the land where the development is to be carried out

Lot No. _____

DP/SP No. _____

Flat/Street No. _____

Street Name _____

Suburb or Town _____

Post Code _____

SECTION C. Describe the development proposed to be carried out

Briefly describe the development. For example, if a dwelling is proposed, include information such as the type of building (house, townhouse, villa etc), the number of floors, the number of bedrooms, the major building material (brick, brick veneer, timber clad etc).

Class(es) of building(s) under the Building Code of Australia _____

SECTION D. Estimated cost of the development

The contract price, or if there is no contract a genuine and accurate estimate, for all labour and material costs associated with all demolition and construction required for the development, including the cost of construction of any building and the preparation of a building for the purpose for which it is to be used (such as the costs of installing plant, fittings, fixtures and equipment). GST is also to be included.

SECTION E. Development Consent

Date of development consent (if already granted) _____

Development consent reference no. _____

Name of consent authority _____

Provide a copy of the development consent, including:

- approved plans endorsed by the consent authority
- conditions of development consent
- other documents referenced by the development consent that are relevant to this application

SECTION F. Planning agreements

If the development or the land upon which the development is to be carried out is subject to a planning agreement as referred to in section 93F EP&AAct, provide a copy of the planning agreement.

SECTION G. Authority to enter and inspect land

A certifying authority must not issue a construction certificate for development on a site which affects an existing building unless the certifying authority, or an registered certifier, council or consent authority on behalf of the certifying authority, has carried out an inspection of the site of the development.

If the applicant is the owner of the land, by signing this application authority is given to the certifying authority, or an registered certifier, council or consent authority, to enter the subject property at any reasonable time for the purpose of carrying out an inspection in connection with the assessment of this Application. The Applicant undertakes to take all necessary steps make access available to the property to enable the inspection to be carried out.

If the applicant is not the owner of the land, the owner(s) must sign the following statement.

Owners Signature(s) Name(s) Date

SECTION H. Signature of Applicant(s)

Signature of Applicant(s) Name(s) Date

SECTION I. Development statistics

Place a cross in each appropriate box.

Walls	Code	Roof	Code	Floor	Code	Frame	Code
<input type="checkbox"/> Brick (double)	<input type="text" value="11"/>	<input type="checkbox"/> Tiles	<input type="text" value="10"/>	<input type="checkbox"/> Concrete/Slate	<input type="text" value="20"/>	<input type="checkbox"/> Timber	<input type="text" value="40"/>
<input type="checkbox"/> Brick (veneer)	<input type="text" value="12"/>	<input type="checkbox"/> Concrete/Slate	<input type="text" value="20"/>	<input type="checkbox"/> Timber	<input type="text" value="40"/>	<input type="checkbox"/> Steel	<input type="text" value="60"/>
<input type="checkbox"/> Concrete/Stone	<input type="text" value="20"/>	<input type="checkbox"/> Fibre Cement	<input type="text" value="30"/>	<input type="checkbox"/> Other	<input type="text" value="80"/>	<input type="checkbox"/> Aluminium	<input type="text" value="70"/>
<input type="checkbox"/> Fibre Cement	<input type="text" value="30"/>	<input type="checkbox"/> Steel	<input type="text" value="60"/>	<input type="checkbox"/> Not Specified	<input type="text" value="90"/>	<input type="checkbox"/> Other	<input type="text" value="80"/>
<input type="checkbox"/> Timber	<input type="text" value="40"/>	<input type="checkbox"/> Aluminium	<input type="text" value="70"/>			<input type="checkbox"/> Not Specified	<input type="text" value="90"/>
<input type="checkbox"/> Curtain Glass	<input type="text" value="50"/>	<input type="checkbox"/> Other	<input type="text" value="80"/>				
<input type="checkbox"/> Steel	<input type="text" value="50"/>	<input type="checkbox"/> Not Specified	<input type="text" value="90"/>				
<input type="checkbox"/> Aluminium cladding	<input type="text" value="70"/>						
<input type="checkbox"/> Timber/ Weatherboard	<input type="text" value="40"/>						
<input type="checkbox"/> Other							
<input type="checkbox"/> Not Specified	<input type="text" value="80"/>						
	<input type="text" value="90"/>						

Gross site area (m2)	<input type="text"/>	Number of dwellings to be demolished	<input type="text"/>
Gross floor area of existing building (m2)	<input type="text"/>	Number of dwellings to be constructed	<input type="text"/>
Gross floor area of new building work (m2)	<input type="text"/>	Will the new building be attached to an existing	<input type="text"/>
Number of preexisting dwellings on the site	<input type="text"/>	Does the site contain a dual occupancy	<input type="text"/>
How many storeys will the building have	<input type="text"/>		

What are the current uses of the building _____

What will be the new building uses (if changed) _____

SECTION J. Date of Receipt of Application

FOR OFFICE USE ONLY:

To be completed by the certifying authority **immediately** after receiving this Application.

This application was recieved on __/__/__